

# Mobile Sync for Webmail: iPhone (and iPad)

Please Note: Before adding any sync service, you should consider backing up your existing data.

1. Click your phone's **Settings icon**, then find and click **Mail, Contacts, Calendar...**



2. Click **Add Account**, and then click **Microsoft Exchange**. Please note: this is not a Microsoft Exchange account, but it will use the Exchange service for syncing.



3. Fill in the following account fields and click the "**Next**" button.

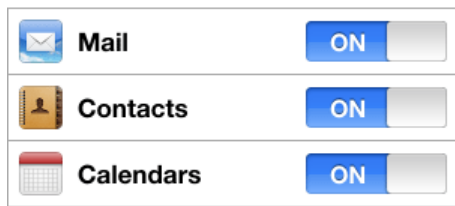
<b>Email</b>	Your email address
<b>Domain</b>	Leave this blank
<b>Username</b>	Your email address (again)
<b>Password</b>	Your password
<b>Description</b>	Whatever you'd like

4. If you see a warning like "Unable to Verify Certificate," don't worry, just click **Accept** or **Continue** to proceed with set-up.

5. Regardless of the previous error, the next screen will ask for server info. Type **mobilesync.emailsrvr.com** and click the "**Next**" button.

<b>Server</b>	mobilesync.emailsrvr.com
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6. Be sure to select the types of data you want to sync and click "**Done**." Mobile Sync for Webmail does not support "Tasks" (also called "Reminders").



7. In some instances, you may have to reboot your phone for Mobile Sync to take effect.